

Dust Diseases Board (DDB) Research Stream Grants Program Application Form FY26

Disclaimer

The information in this form and its attachments is used to advise the DDB on funding allocation, perform due diligence, and support post-award reporting. This information will be shared with third parties for assessment and may be shared with other NSW Government Departments or Agencies.

The submission of your application does not guarantee funding. The costs for producing the application are borne by the applicant. Applicants should read the *DDB Research Stream Grants Program Guidelines FY26* to be fully informed of requirements.

Freedom of Information

Information provided in this application and related documents is treated confidentially. However, Dust Diseases Care (DDC) is subject to the *Government Information (Public Access) Act 2009*. As a result, the details contained in this application and other pertinent information may be disclosed if requested under the Act.

Application Instructions

Before completing the application, please read the *DDB Research Stream Grants Program Guidelines FY26* and ensure that your application relates to an eligible dust disease as specified in the *Workers' Compensation (Dust Diseases) Act 1942 – Schedule 1 of Dust Diseases*.

Answer each question in this form, typing your responses below each question, where relevant.

Important: When completing this application, please consult **Appendix 2** Full Application Submission Protocol in the *DDB Research Stream Grants Program Guidelines FY26*. This **Appendix** provides detailed instructions on how to complete, format and submit your application.

Additionally, **complete and attach all required documentation and prescribed templates** as specified in this form. Please note that word limits are strictly enforced; any information exceeding the word limit will not be considered. You are required to **adhere to all formatting and submission requirements**.

To include an attachment to this PDF document, go to:
Tools > Edit PDF > More > Attach File

Follow instructions on the [Adobe website](#).

DDB Research Stream Grants Program Selection

Which of the following DDB Research Stream Grants Program are you applying for?

(Please check the appropriate box)

- ☐ Discovery & Innovation Grants
- ☐ Research Translation Grants
- ☐ Dust Diseases Prevention Grants

Type of Activity (ToA)

How closely does your application match the following type of research activity?

In collaboration with your Research Office, allocate a percentage to each type of research activity that your project corresponds to. You can split the research across various types, yet the sum must add up to 100%. For more information on the ToA, refer to [Australian and New Zealand Standard Research Classification \(ANZSRC\)](#).

| | | |
|---------------------------|----------------------|---|
| Pure basic research: | <input type="text"/> | % |
| Strategic basic research: | <input type="text"/> | % |
| Applied research: | <input type="text"/> | % |
| Experimental Development: | <input type="text"/> | % |
| Total | <input type="text"/> | % |

Field of Research (FoR-2020)

In collaboration with your Research Office, identify up to **three relevant 6-digit classification codes** for your application. Make sure the combined percentages for all selected codes add up to 100%. For more information on the FoR, refer to [Australian and New Zealand Standard Research Classification \(ANZSRC\)](#).

| | | | | |
|--------------|----------------------|------------|----------------------|---|
| Code | <input type="text"/> | Percentage | <input type="text"/> | % |
| Code | <input type="text"/> | Percentage | <input type="text"/> | % |
| Code | <input type="text"/> | Percentage | <input type="text"/> | % |
| Total | | | <input type="text"/> | % |

Socio-Economic Objective (SEO-2020)

In collaboration with your Research Office, identify **up to three relevant 6-digit classification codes** for your application. Make sure the combined percentages for all selected codes add up to 100%. For more information on the SEO, refer to [Australian and New Zealand Standard Research Classification \(ANZSRC\)](#).

| | | | | |
|--------------|----------------------|------------|----------------------|---|
| Code | <input type="text"/> | Percentage | <input type="text"/> | % |
| Code | <input type="text"/> | Percentage | <input type="text"/> | % |
| Code | <input type="text"/> | Percentage | <input type="text"/> | % |
| Total | | | <input type="text"/> | % |

Stage of Dust Disease

Please indicate the **stage of the dust disease** that your project targets:

| | |
|--------------------------|-------------------------------|
| <input type="checkbox"/> | Risk Identification |
| <input type="checkbox"/> | Prevention |
| <input type="checkbox"/> | Diagnosis |
| <input type="checkbox"/> | Treatment |
| <input type="checkbox"/> | Quality of Life / End of Life |

Type of Research

Please indicate the **type of research** that your project targets:

| | |
|--------------------------|----------------|
| <input type="checkbox"/> | Descriptive |
| <input type="checkbox"/> | Epidemiology |
| <input type="checkbox"/> | Basic |
| <input type="checkbox"/> | Intervention |
| <input type="checkbox"/> | Clinical Trial |
| <input type="checkbox"/> | Care |
| <input type="checkbox"/> | Translation |

Part A – Administrative Overview

In this section, ensure the information provided **matches that submitted in the Expression of Interest (EOI)**

A1. Application Title

Please provide a clear and concise title for your project (**maximum 10 words**).

A2. Lead Chief Investigator Summary

Title First Name

Middle Name

Family Name

Institutional Affiliation

Position Title

Qualifications. List the relevant degrees, certifications, and professional qualifications, starting with the highest degree and including professional certifications in reverse chronological order.

Email Address

How would you describe your gender?

☐

Female

☐

Male

☐

Non-binary

Prefer to self-describe (please specify)

☐

Prefer not to say

This information is collected for statistical and reporting purposes to help ensure diversity, equity, and inclusion in research funding. It assists in monitoring participation rates, identifying potential barriers, and informing future improvements to grant programs. Your response will not be used to assess your application and remains confidential.

A3. Specified Personnel Summary

Please list all individuals who will participate in this application as either a Chief Investigator (CI) or Partner Investigator (PI). All designated investigators must review **Section 4: Eligibility Criteria** in the *DDB Research Stream Grants Program Guidelines FY26* to ensure they comply with the specified eligibility requirements.

| No. | Name | Participant Type | Affiliated Organisation(s) |
|-----|------|------------------|----------------------------|
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |

A4. Name of the Eligible Administering Organisation/Institution

The university, research organisation, or institute that will sign the Funding Agreement and assume responsibility for managing the grant funds.

Organisation/Institution Name

Email Address

A5. Name of the Eligible Research Institution

The institution where the research or project will be conducted. The Administering Organisation/Institution and Research Institution **may be the same entity**.

Institution Name

Email Address

A6. Partnerships

Will you partner with other organisations to undertake the project?

☐ Yes

☐ No

If yes, please provide full details.

Ensure your statement **adheres** to **Appendix 2** Full Application Submission Protocol in the *DDB Research Stream Grants Program Guidelines FY26 (maximum 400 words)*.

A7. Application Overview

Please provide an overview of your application, emphasising project's aims, importance, anticipated outcomes and benefits.

Note: If your application is successful, the Application Overview will be published on the icare website to showcase the funding outcome decisions as per the *DDB Research Stream Grants Program Guidelines FY26*. Please indicate your consent:

☐

Yes

☐

No

Ensure your overview **adheres** to **Appendix 2** Full Application Submission Protocol in the *DDB Research Stream Grants Program Guidelines FY26* (**maximum 150 words**).

Part B – Project Description

B1. Proposed Start Date

The proposed start date should fall between **1 July 2026** and **31 December 2026**. When selecting a date, please take into account factors such as obtaining ethics approval, recruiting staff, accessing laboratory facilities, setting up equipment, and procuring necessary supplies.

B2. Duration

What is the anticipated duration for the completion of the project? This timeframe will be fixed in the Funding Agreement and is not readily adjustable.

Please consult the *DDB Research Stream Grants Program Guidelines FY26* for **restrictions** on project duration.

B3. Detailed Project Description

In a **separate PDF document**, please **attach** a Detailed Project Description, outlining the research objectives, innovation, practical application (if applicable), risk identification and prevention (if applicable), methodology, feasibility, expected impact, stakeholder engagement (if applicable), and alignment with strategic goals.

Ensure your description **adheres** to **Appendix 2** Full Application Submission Protocol in the *DDB Research Stream Grants Program Guidelines FY26* (**maximum seven A4 pages, including references**).

B4. Research Team Capability Statement

Please provide a statement that outlines the leadership of the lead CI, the capability of the research team to execute the project, and the collaborative strength and team composition. Describe how the lead CI's leadership, the team's expertise, and any relevant collaborations align with the project design and support the successful delivery of the proposed outcomes.

Ensure your statement **adheres** to **Appendix 2** Full Application Submission Protocol in the *DDB Research Stream Grants Program Guidelines FY26* (**maximum 400 words**).

B5. Specified Personnel Details

Chief Investigator (CI): In a **separate single PDF document**, please **attach a current CV** for **each CI**. Each CV should emphasise qualifications, experiences, and accomplishments pertinent to the project, **maximum four A4 pages**, including publications from the **past five years** or **earlier**, if particularly relevant.

Partner Investigator (PI): In the **same PDF document**, please attach a CV **for each PI**, ensuring it does not exceed **one A4 page**.

Please refer to **Section 4, Eligibility Criteria**, and the formatting guidelines provided in **Appendix 2** Full Application Submission Protocol in the *DDB Research Stream Grants Program Guidelines FY26*.

B6. External Research Funding

Do you or any CIs have research funding from non-DDB sources, either within Australia or abroad?

☐

Yes

☐

No

If yes, in a **separate single PDF document**, please provide details of the funding. For **each** relevant CI, include all projects, applications, awards, and fellowships awarded or requested from non-DDB sources for the years 2025 to 2031 inclusive.

Please refer to **Appendix 2** Full Application Submission Protocol in the *DDB Research Stream Grants Program Guidelines FY26* for detailed **instructions** and the formatting **template**.

B7. Interdisciplinary Research

Does your application involve interdisciplinary research?

☐

Yes

☐

No

If yes, describe the nature of the interdisciplinary research (**maximum 150 words**).

B8. Does this research proposal include collaboration with international partners?

☐

Yes

☐

No

If yes, please specify the country or countries involved.

B9. Pilot Study

Have you conducted any pilot study or preliminary work related to this project?

☐ Yes

☐ No

If **yes**, please describe the work undertaken, **including the outcomes** of the pilot study and how it supports the feasibility and objectives of this project. Include specific examples of pilot outcomes that demonstrate feasibility.

Ensure your reply **adheres** to **Appendix 2** Full Application Submission Protocol in the *DDB Research Stream Grants Program Guidelines FY26 (maximum 400 words)*.

B10. Literature Review

Please provide a summary of pertinent literature and existing research in the proposed field that is **relevant to the aims and objectives** of your proposed research. This will assist in assessing the significance of your project in relation to global academic publications and current initiatives. In a **separate PDF document**, please **attach your summary**.

Ensure your summary **adheres** to **Appendix 2** Full Application Submission Protocol in the *DDB Research Stream Grants Program Guidelines FY26* (**maximum of three A4 pages, including references**).

B11. Subject Recruitment

Does your project involve the participation of human subjects?

☐ Yes

☐ No

If **yes**, please detail the number of subjects needed, **including the sample size calculation**, the recruitment strategies to be used, and provide evidence demonstrating the feasibility of achieving the recruitment targets.

Ensure your statement **adheres** to **Appendix 2** Full Application Submission Protocol in the *DDB Research Stream Grants Program Guidelines FY26 (maximum 400 words)*.

B12. Advisory or Reference Group

Will an advisory or reference group be formed for this project?

☐ Yes

☐ No

If **yes**, please briefly outline the intended role of this group and provide details on its membership, including job titles, organisations, and names if known at this stage.

Ensure your statement **adheres** to **Appendix 2** Full Application Submission Protocol in the *DDB Research Stream Grants Program Guidelines FY26* (**maximum 250 words**).

Part C – Project Expenses

C1. Total Grant Funding Requested

What is the total funding amount requested in this application? \$

Ensure that your proposed funding amount requested **aligns with the Total Project Funding Pool** allocated for each respective grant. It is essential that you have thoroughly reviewed and understood the definition of 'Total Project Funding Pool' as outlined in the *DDB Research Stream Grants Program Guidelines FY26*, which also provides guidance on the indicative funding range for individual projects.

C2. Proposed Budget and Justification

What is the proposed budget for your project and its justification? Please **complete** and **attach** the [Project Budget Template](#), referring to the detailed **instructions** and **examples** provided in the template. Make sure your budget proposal **adheres to the permissible use of grant funds criteria** specified in the *DDB Research Stream Grants Program Guidelines FY26*.

Part D – Contributions and Support

D1. Description of External Contributions

Does your proposed project include any external contributions, either financial or in-kind, that will support its successful completion?

☐

Yes

☐

No

If yes, please provide details on how external contributions, **both financial** and **in-kind**, will support your proposed project. This information should be submitted in a **separate PDF document**. Additionally, ensure that any external contributions are **included** in the **Project Budget Template** in **Section C2: Proposed Budget and Justification**.

Follow the guidelines in **Appendix 2** Full Application Submission Protocol in the *DDB Research Stream Grants Program Guidelines FY26*. (maximum two A4 pages).

D2. Letters of Support for External Contributions

Have you secured any letters of support from collaborating organisations or external contributors?

☐

Yes

☐

No

If yes, in a **separate single PDF document**, please **attach** letters of support that demonstrate the commitment of collaborators or contributors to the project.

D3. Sub-contracting

Will any research activities be subcontracted to external organisations or individuals?

☐ Yes

☐ No

If yes, please detail the nature and scope of sub-contracted work, including financial commitments and deliverables.

Ensure your statement **adheres** to **Appendix 2** Full Application Submission Protocol in the *DDB Research Stream Grants Program Guidelines FY26* (**maximum 200 words**).

D4. Involvement of Employer Groups, Unions, or Community Groups

Will any employer groups or unions be involved in this project?

☐ Yes

☐ No

If yes, please provide full details.

Ensure your statement **adheres** to **Appendix 2** Full Application Submission Protocol in the *DDB Research Stream Grants Program Guidelines FY26 (maximum 150 words)*.

Part E – Risk and Ethics

E1. Risk Management Plan

Outline a comprehensive strategy for managing potential risks associated with your project by **completing** and **attaching the** Risk Management Plan Template. Ensure you **follow** the detailed **instructions** and **examples** provided within the template.

E2. Ethical Issues

Does your project involve any ethical risks or ethical considerations?

☐

Yes

☐

No

If yes, please describe these concerns and outline the measures you intend to implement to mitigate them. In addition, please provide the name of the Ethics Committee you will apply to for approval.

Ensure your statement **adheres** to **Appendix 2** Full Application Submission Protocol in the *DDB Research Stream Grants Program Guidelines FY26* (**maximum 250 words**).

Part F – Dissemination

F1. Dissemination Plan

How will the project's findings be communicated or distributed? Please **complete** and **attach** the Research Dissemination Plan Template, ensuring you follow the detailed **instructions** and **examples** included in the template.

Part G – Staging

G1. Project Staging

All DDB grants managed by DDC are structured in stages, with payments issued after the successful completion of each stage. Please **complete** and **attach** the Project Staging Template, following the detailed **instructions** and **examples** provided within the template.

Part H – Compliance and Declaration

H1. Declaration by Applicants

I/We hereby confirm that:

- I have read and complied with the *DDB Research Stream Grants Program Guidelines FY26*.
- The details in this application are true and complete.
- I meet the eligibility requirements specified in the *DDB Research Stream Grants Program Guidelines FY26*.
- I am responsible for the creation and intellectual content of this application, ensuring all references and contributions are properly acknowledged.
- I have followed the *DDB Research Stream Grants Program Guidelines FY26* and Submission Protocols. If successful, I will adhere to the DDC Grant Funding Agreement.
- All legal requirements will be satisfied before starting the research.
- I have disclosed any significant personal and financial interests or conflicts of interest to the relevant Administering Organisation/Institution and will update them of any changes post-application submission.
- I will inform the Administering Organisation/Institution of any changes in my circumstances that may impact my eligibility or ability to undertake the project after submitting this application.
- I have no previous or current issues of research misconduct. If such an issue arises, I will notify the DDC immediately.
- The information in this form and attachments is collected for funding recommendations and post-award reporting. This information may be shared with external assessors and disclosed to other NSW Government Departments or Agencies as allowed by law.

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I/We consent

H2. Submission Details

Please provide the contact information for the primary Administrative Organisation/Institution contact.

I certify that I have read, understood, and complied with the *DDB Research Stream Grants Program Guidelines FY26*.

Confirm that you have reviewed all entries for compliance and accuracy before submission and that you understand the method and requirements for submission.

Title Full Name

Position Title

Email Address

☐

All details reviewed and confirmed

H3. Declaration by the Deputy/Pro Vice-Chancellor (Research) or their delegate or equivalent in the Administering Organisation/Institution

I affirm that:

- I have read and complied with the *DDB Research Stream Grants Program Guidelines FY26*.
- All necessary checks confirm that applicants and associated organisations meet eligibility criteria.
- I will notify the DDC of any updates to applicants or organisations post-submission.
- The application details and associated documents are true and complete, to the best of my knowledge.
- All required documentation and templates have been attached as instructed.
- Applicants are responsible for the creation and intellectual content of this application, with proper citations and acknowledgments.
- To the best of my knowledge, no applicant has a history of research misconduct. If any issues arise, the Administering Organisation/Institution will notify the DDC immediately.
- Necessary consents have been obtained for third-party reviews for assessment purposes.
- Permissions have been secured for the DDC to manage the details provided in this application.
- Relevant parties have been informed that information from this application may be shared with other NSW Government Departments or Agencies for advisory purposes.
- All personal and financial interests and conflicts of interest have been disclosed to the Administering Organisation/Institution. If awarded, conflicts will be managed according to the *icare Conflict of Interest Policy*, and related guidelines.
- Consent from all necessary individuals and organisations for project implementation is documented.
- If awarded, I commit to executing the project as proposed and will adhere to the *DDB Research Stream Grants Program Guidelines FY26* and the DDC Grant Funding Agreement.
- Allocated funds will be used exclusively for the purposes outlined in the grant.
- The project will not commence until an appropriate ethics plan, if required, is in place.
- Potential project risks have been considered, and a risk management plan will be implemented before project initiation, if funded.
- Applicants whose personal information is included in the **B5. Specified Personnel Details** section are aware of the Privacy and Confidentiality terms in the *DDB Research Stream Grants Program Guidelines FY26*.

Title

Full Name

Position Title

Signature

Date

Application Checklist for Required Documents and Templates

Before submitting your application, please ensure that you have **completed** and **attached** all the required **documents** and **templates** listed below.

To include an attachment to this PDF document, go to:

Tools > Edit PDF > More > Attach File

Follow instructions on the [Adobe website](#).

Part B – Project Description

B3. Detailed Project Description:

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Attach a Detailed Project Description document (**maximum of seven A4 pages, including references**).

B5. Specified Personnel Details:

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Attach a current CV for **each** Specified Personnel member in a **separate single PDF document, maximum four A4 pages**, including publications from the **past five years** or **earlier**, if particularly relevant. (PI) CV **should not exceed one A4 page**.

B6. External Research Funding:

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Where applicable, in a **separate single PDF document, complete** and **attach** the template with the details of research funding obtained from non-DDB sources, both within Australia and abroad, for **each** relevant CI.

B10. Literature Review:

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Attach a summary of relevant literature and existing research in the proposed field (**maximum of three A4 pages, including references**).

Part C – Project Expenses

C2. Project Budget Template:

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Complete and **attach** the [Project Budget Template](#), following the detailed **instructions** and **examples** provided in the template.

Part D – Contributions and Support

D1. Description of External Contributions:

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In a **separate PDF document, attach** details of **financial** and **in-kind** contributions from sources other than the DDB (**maximum of two A4 pages**).

D2. Letters of Support for External Contributions:

☐

Where applicable, in a **separate single PDF document**, please **attach** letters of support that demonstrate the commitment of collaborators or contributors to the project.

Part E – Risk and Ethics

E1. Risk Management Plan Template:

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Complete and **attach** the Risk Management Plan Template, ensuring it follows the detailed **instructions** and **examples** provided in the template.

Part F – Dissemination

F1. Research Dissemination Plan Template:

☐

Complete and **attach** the Research Dissemination Plan Template, adhering to the detailed **instructions** and **examples** included in the template.

Part G – Staging

G1. Project Staging Template:

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Complete and **attach** the Project Staging Template, following the detailed **instructions** and **examples** provided in the template.